

# Serious Incident Report OPREP- 3SIR Procedures FY06



References MCO 5740.2F/  
Erratum

# Topics Covered

- ◆ Purpose
- ◆ Reportable Events
- ◆ Prepare an Oprep-3 message
- ◆ Notification

# Purpose

- ◆ To report events or incidents to the Commandant of the Marine Corps (CMC) and the National Command Authorities (NCA) on matters involving Marine Corps personnel, units, or installations.

# Reportable Events or Incidents

- ◆ Any incident of a military or political nature, domestic or foreign, that involves individual Marine Corps Personnel, units or installations. May result in local or national official reaction or civilian media coverage.
- ◆ An event / incident occurring on-duty resulting in death or disability of Marine Corps personnel or civilians; or resulting in \$200,000 or more in total property damage.
- ◆ Any incident arising from a Marine Corps operation ( includes training exercises) involving explosives, live-fire, or a combat chemical agent, on base or off base, resulting in death (s) or the hospitalization of individuals resulting in lost time, injury, or reportable property damage.

# Reportable Events or Incidents continued

- ◆ An aircraft mishap resulting in death or extensive damage to military or civilian property
- ◆ Any serious crime (felony arrest) or incident that may result in domestic or foreign criminal jurisdiction over Marine Corps personnel and their dependents; may arouse public or congressional interest.
- ◆ Any incident of large scale civil disorder involving Marine Corps personnel, units or installations.
- ◆ An event /incident arising from acts of nature (destructive weather conditions, fires, earthquakes, etc.) that severely delays or cancels an operation or training evolution, or poses a serious threat to life and property.

# Reportable Events or Incidents continued

- ◆ Any incidents resulting in loss or compromise of classified information that may compromise operational plans.
- ◆ An act / incident of actual or suspected convert action against any Marine Corps unit or installation.
- ◆ Any incident of an epidemic
- ◆ Racial / ethic incident: death or personal injury requiring hospitalization, property damages in excess of \$1000 security/ react force alerted riotous /rebellious acts or overtly contemptuous acts by group toward military authority, racist organization involvement identified or perceived, potential event may escalate affecting command racial/ ethics climate.

# Prepare an OPREP-3 Message

- ◆ What unit is submitting the report
- ◆ What type of exercise/ operation being conducted
- ◆ Type report OPREP-3 SIR
- ◆ Time incident occurred
- ◆ Location of incident
- ◆ Nature of incident with narrative summary of known factual information.
- ◆ Name / Rank / Phone number of point of contact for additional information.
- ◆ Report Status: initial/ follow-up/ final

# Notifications

- ◆ Notify the Adjutant section G-1 to confirm if an SIR is required.
- ◆ The Adjutant section will notify the ACS/ G-1 or the deputy, Company Commander, Company First Sergeant, The Senior Enlisted Advisor and the Chief Of Staff.
- ◆ Inform the HQMC Operation Center within 15 minutes after the Chief Of Staff is notified. Phone number is (703) 695-7366 or toll free (866) 476-2669.